



Indlela  
Mental Health

## Job Advert (Full-Time) Masakhane: Adolescents and Youth Skills Development

### Background

The aim of the Masakhane Project, is to successfully integrate young people with mild to moderate intellectual disabilities (ID) into mainstream employment and income earning opportunities. This is achieved through two interconnected programmes: The Masakhane Youth Programme (YSDC's) and the Imbewu Adolescent Programme.

The Youth Skills Development Centre's operate in three disadvantaged areas of Gqeberha: New Brighton, Motherwell and Zwide – serving the youth in these and surrounding communities. The Masakhane Youth Programme facilitates a range of skills trainings, including practical skills, life and social skills, work readiness and vocational skills. These skills training programs are all geared towards preparing the youth with skills necessary for securing and retaining jobs and other income generation opportunities.

The Imbewu Adolescent Programme provides exposure for with mild / moderate ID to the many different aspects of the World of Work, using factory visits, career workshops and a basic introduction to the life and social skills necessary for the workplace. This program prepares the adolescents for successful intake into the YSDCs once they reach the age of 18.

### The Team lead

- Will be responsible for a team, whose work is to effect the changes as outlined above.
- Managing all programs, functions and activities under the auspices of the Masakhane Team – ensuring timely completion and proper control of the programs / functions. including oversight of planning, implementation and reporting functions of all staff members in the project.
- Liaison, joint planning with and ensuring appropriate information flow to and from the team implementing the programmes.
- Working with M&E officer to implement Programme tracking, ensuring that all targets are met through the ability to analyse and report on the generated M&E data.
- Co-ordination of and contribution to any research initiatives and outputs.

PO Box 7564, Newton Park, Gqeberha 6055, Eastern Cape | 21 William Street, Cotswold 6045  
Tel: +27 (0)41 365 0502 | Fax: +27 (0)41 365 0529 | Fax to Email: +27 (0)86 513 1856  
Email: [info@pemhs.org.za](mailto:info@pemhs.org.za) | [www.pemh.org.za](http://www.pemh.org.za)

Constituent body of SA Federation for Mental Health | Member of Community Chest  
003-573 NPO PBO: 390002479

***Mental Health is the Nation's Wealth***

- Oversight of project budget in liaison with the Finance officer. The Team Lead will participate in resource mobilisation for the project if required.
- Report writing and general administration will also form part of the Team Lead's responsibility. Report writing and general administration will also form part of the Team Lead's responsibility. Ensuring all deadlines to donors are met.
- Reporting to DSD ensuring all deadlines are met
- Ensure the objectives of the project are met.

---

### **Objectives of the project**

1. Children (15 – 17 yrs) who have an intellectual disability are socially integrated into their community by age 18 years.
2. Youth (18 – 35yrs) who have an intellectual disability have increased capacity (attitude, skills and knowledge) to enter the supported employment program
3. Parents / caregivers of 455 children and youth with intellectual disability create supportive family relations for their child's optimal development and social integration.
4. Employers in Gqeberha, including youth with ID who are self-employed, create enabling work for youth with ID.

### **Minimum Requirements**

Tertiary qualification in management, development studies, humanities or related areas and must have at least 3 years' experience in planning, management and implementing projects.

### **Specific Requirements**

- Project management
- Strategic analysis and tactical acumen.
- Excellent Research and public-speaking skills.
- Effective written and verbal communication skills.
- Budgetary management skills
- Presentation skills.
- Communication skills – proficiency in English and isiXhosa
- Driver's license.
- Advance knowledge of Microsoft Programmes (Ms Word, PowerPoint, Excel, Ms Project, Outlook and Internet).

PO Box 7564, Newton Park, Gqeberha 6055, Eastern Cape | 21 William Street, Cotswold 6045  
 Tel: +27 (0)41 365 0502 | Fax: +27 (0)41 365 0529 | Fax to Email: +27 (0)86 513 1856  
 Email: info@pemhs.org.za | www.pemh.org.za

Constituent body of SA Federation for Mental Health | Member of Community Chest  
 003-573 NPO PBO: 390002479

***Mental Health is the Nation's Wealth***

- A network of connections within the Eastern Cape, and particularly in government will be an advantage
- He/she must have initiative and be able to work effectively under pressure independently and with a team
- Previous experience in the disability sector will be an advantage

Send an email, with your letter of application that motivates for this position.

Please include an updated CV, certified ID document, driver's license, certified copy of your degree certificate and relevant registration.

**The Director, Indlela Mental Health to [limeez@indlela.org.za](mailto:limeez@indlela.org.za)**

**Applications close on 16 September 2024**

**Only short-listed applicants will be contacted.**

**Applicants requiring additional information can direct enquiries to the Director Limeez Botha at 041- 365-0502 during office hours.**

PO Box 7564, Newton Park, Gqeberha 6055, Eastern Cape | 21 William Street, Cotswold 6045  
Tel: +27 (0)41 365 0502 | Fax: +27 (0)41 365 0529 | Fax to Email: +27 (0)86 513 1856  
Email: [info@pemhs.org.za](mailto:info@pemhs.org.za) | [www.pemh.org.za](http://www.pemh.org.za)

Constituent body of SA Federation for Mental Health | Member of Community Chest  
003-573 NPO PBO: 390002479

***Mental Health is the Nation's Wealth***